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Tracey A. Rohrbaugh

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January 9, 2019

Ms. Jennifer Forte
Guidance Counselor
Martinsburg High School
701 S. Queen St
Martinsburg, WV 25401

Re: Eastern Panhandle Bar Charitable Foundation Scholarships

Dear Ms. Forte:

Once again this year, the Eastern Panhandle Bar Charitable Foundation is awarding the following:

- 1) Three EPBCF scholarships each in the amount of \$750 to eligible high school seniors in Berkeley, Jefferson, and Morgan counties.
- 2) The Cynthia Gaither Memorial Scholarship in the amount of \$750 to one Martinsburg High School senior.

I am enclosing two documents containing the application requirements and applications for each scholarship. Please note that all applications must be postmarked by **Friday, March 29, 2019**.

Please share this information with all guidance counselors in your school so that the information may be provided to graduating seniors. Thank you.

Very truly yours,

Tracey Rohrbaugh

TAR/sks
Enclosures

CC: Trent Sherman, Principal

EASTERN PANHANDLE BAR CHARITABLE FOUNDATION SCHOLARSHIP

GENERAL INFORMATION

The Eastern Panhandle Bar Charitable Foundation is a charitable foundation, incorporated since 2014, whose purposes include cultivating the science of jurisprudence, promoting reforms in the law, facilitation the administration of justice, elevating the standard of integrity, honor and courtesy in the legal profession and cherishing the spirit of camaraderie among the members of the Eastern Panhandle Bar Association, a professional organization of attorneys practicing in the Counties of Berkeley, Jefferson and Morgan in the State of West Virginia. In doing so, the Foundation seeks to involve and encourage our surrounding community in pursuing these endeavors and accomplishing these ideals. Three scholarships will be awarded, each in the amount of \$750.

APPLICATION REQUIREMENTS

1. The applicant must be a high school senior or home-schooled equivalent, who resides in Berkeley, Jefferson, or Morgan County, West Virginia, and who is planning to attend a post-secondary educational program immediately after graduation from high school.
2. The applicant must have a grade point average of not less than 3.0, or its equivalent for a home-schooled applicant, as verified by a high school transcript or its equivalent for a home-schooled applicant.
3. The applicant must submit a completed and typed official application form (may be photocopied).
4. The applicant must submit two confidential letters of recommendation from adults not related to the applicant, such as teachers, school officials and/or community leaders.
5. The applicant must submit verification of current enrollment by school official.
6. The applicant must submit a current high school transcript.
7. The applicant must write an essay as directed on the application form. The essay should be typewritten on a separate sheet of paper.

Applications will be scored as follows:

- Essay – up to 50 points
- Activities – up to 20 points
- Letters of recommendation – up to 10 points
- Transcript – up to 20 points

ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED. Supporting documentation not requested will not be considered. All applications and supporting information become the property of the Eastern Panhandle Bar Charitable Foundation. Winning applicants will be asked to provide a photo of himself or herself for publication.

**EASTERN PANHANDLE BAR CHARITABLE FOUNDATION
SCHOLARSHIP APPLICATION**

Name: _____
First – Middle Initial – Last

Present Mailing Address: _____

Telephone Number: _____ Email Address: _____

Date of Birth: _____ Parent/Guardian: _____

Name and address of current high school: _____

Application to be postmarked no later than **Friday, March 29, 2019** to:

Eastern Panhandle Bar Charitable Foundation
Post Office Box 4320
Martinsburg, WV 25402
ATTN: High School Scholarship

Questions to be directed to:
Tracey Rohrbaugh
(304) 901-7502
trohrbaugh@kaycasto.com

BACKGROUND INFORMATION

Additional pages may be attached, if necessary.

1. Provide list of extra-curricular high school activities, including duration of activity and positions held, if applicable.
2. Provide list of community activities, including volunteer and/or paying activities, in which you have participated since high school, including duration of activity and positions held, if applicable. Be sure to list any jobs you have held during high school.
3. Briefly state your plans following graduation from high school, including potential areas of study or area(s) of interest you wish to pursue in post-secondary education and how this award would impact your future endeavors.

APPLICANT ESSAY

Please provide an essay addressing an issue of social concern to you, such as your position on the function of government, a civil rights issue, a newsworthy topic, or similar matter related to a legal issue. The essay must be typewritten on a separate sheet of paper and shall not exceed 500 words.